

**Byron Middle School  
PARENT EXCUSED ABSENCE REQUEST**

Student: \_\_\_\_\_ Grade: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

Dates of Absence: \_\_\_\_\_

Number of school days to be missed: \_\_\_\_\_

Student absences from school for any reason other than sickness or doctor or dentist appointments must be approved before the absence. Hunting, family vacations and family personal matters are examples of absences that must be pre-excused. These absences will be added to any other absences the student has accumulated during the semester. Parents/guardians must understand that if a student is absent more than 10% of the instruction time in any class during each semester (10 absences), he/she will not receive credit or a passing grade for that class unless the student has achieved a passing semester grade and has passed the final exam with a 78% or better.

Purpose of Absence: \_\_\_\_\_

Absences to Date: \_\_\_\_\_

**School Work Arranged in Advance:**

The student must have the signature of each teacher to indicate that provisions have been made in advance for making up all work. It is the student's responsibility to gather the classroom assignments they will be missing. Assignments may not be available until the returns.

**Teacher Signatures:**

1<sup>st</sup> Hour \_\_\_\_\_  
2<sup>nd</sup> Hour \_\_\_\_\_  
3<sup>rd</sup> Hour \_\_\_\_\_  
4<sup>th</sup> Hour \_\_\_\_\_  
5<sup>th</sup> Hour \_\_\_\_\_  
6<sup>th</sup> Hour \_\_\_\_\_  
7<sup>th</sup> Hour \_\_\_\_\_

\_\_\_\_\_  
**Middle School Office Signature**

**Parent/Guardian Approval:**

The above named student has our permission to be absent according to the above terms. I have read this sheet, including any teacher comments, and will be responsible for seeing that my child completes all work and gets caught up.

\_\_\_\_\_ or  attached parent note  
**Parent/Guardian Signature**